



Society for Human Rights and Prisoners' Aid

Established Since 1999

Ref: SH/PR/22/31

09th May 2022

Subject: **Request for Quotation for Electronics Items**

Dear Concern,

Society for Human Rights and Prisoners Aid –SHARP is an implementing partner of UNHCR; require the following items for Lahore office.

We would appreciate it if you could kindly forward your competitive rates inclusive of all applicable taxes for the items to the undersigned latest by 18th May 2022.

<u>Sr.</u>	<u>Particulars</u>	<u>Estimated Qty</u>
1	Split Air Conditioners 1 ton (Heat & Cool Inverter)	02
1	Split Air Conditioners 1.5 ton (Heat & Cool Inverter)	
2	Water Dispenser Hot & Cold Water Standing with Cooling Cabinet	01
3	Photocopier Machine Black & White, 30ppm, 600 x 600 Dpi, Duty Cycle > 35000	01
4	Water Geyser (gas) 200 Litre Tank Capacity, stainless steel, thermal efficient burner	01

Quality of Goods:

Please specify the Brand along with the specification.

Delivery Time:

Within 07 Days Delivery after issuance of "Purchase Order"

Delivery Location:

Items to be delivered at Lahore (House No # 365, Pak Block Allama Iqbal Town Lahore)

Taxation:

Please submit your bids with all applicable Govt Taxes.

Financial Offer:

- Please submit rates in PKR

Documents Required:

- Registration of Your Firm/company
- Tax Certificate
- Sign Copy of this RFQ Letter

"Striving for a Human Rights Friendly Pakistan"

Islamabad:

Flat No. 3, First Floor,
Irfan Plaza, F-10 Markaz,
Islamabad.
Ph: +92-51-2211621

Peshawar:

Gandapur House # 68-C2-A,
Sahibzada Abdul Qayum Road,
University Town Peshawar
Ph: 091-5702102

Kohat:

House No. 82,
Street, 9, Phase-1,
KDA, Kohat.
Ph: +92-922-514381

Mardan:

House No. 162, Street 5,
Sector-K, Sheikh Maltoon Town
Mardan
Ph: +92-937-840379

Haripur

Nawaz House, Street No. 1
Near Railway Crossing
Talokar Road, Haripur
Ph: +92-995-612023

Timergarah

Near Siraj Plaza,
Balambat, Timergarah,
Dir Lower.
Ph: 0945-821300



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Bid Submission:

- Send your Quotation to the undersigned.
- Financial Quotation on Company letter head with sign stamp
- Sealed Envelope
- Please indicate RFQ Ref No: SH/PR/22/31

Closing Date:

- 18th May 2022, 11:00am

Payment Terms:

- 15 working Days after submission of Delivery Challan & Invoice
- No Advance Payment

Regards,



Kamal Zaib

Admin/Finance

SHARP-Pakistan Lahore Office.

Ph: 042-37800710-11

Cell : 0334-1117933

House No # 365, Pak Block Allama Iqbal Town Lahore.

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